

Executive Committee Meeting Minutes of June 2, 2021

I. CALL TO ORDER at **2:03 PM**

II. ROLL CALL

Present: Anjelica de Leon, Kabir Dhillon, Mirna Maamou, Jose Simon Carmona, Zaira Perez, Erik Pinlac.

Absent: Martin Castillo.

ROLL CALL



the executive committee is for the executive only who have a deeper understanding of ASI.
Usually when elected



meeting. Are used if an item does not have all the necessary information in order to be discussed. Next, when laying something on the table, it signifies that we will come back to the item at a later time throughout the meeting. For instance, if a speaker has not arrived during the meeting yet. Next, previous question is used to close debates, which is used when we are going in circles and no progress is being completed. If you want to move the previous question, you can limit or extend debates. This will allow for everyone to speak twice or only a certain timeframe. When stating refer, it signifies that member do not have enough information in order to vote. In which, if the item was sent by a committee, then we would send it back for additional information. For amendment, you are signifying that you would like to make changes. One will say I amend to and include the changes and actions, along with a second vote. Next, privilege motions are point of privilege, order of the day, and adjournment. Point of privilege is used when there is a noise, which allows us to not hear one another. Point of order is used as referring that we are not following Robert's rules. Point is information is used to receive clarity on the subject being discussed. Motion that brings back a question are taken



The Personnel Committee will discuss the ASI Policy Agenda 2021-2022.

A. De Leon states this is our policy agenda. Once we have the board approve it will not have the comments. This is the structure and priorities we have so far. The first one is student success, which is focusing on students of color and those who are underrepresented. For



yearly number of students by \$60.50 it comes out to \$1.8 million. That is the budget we will be working with this year. We cannot count the investments. I am working on something right now and can maybe factor it in once it is completed. We expect our salaries to go up 3% from last year. We also put 3% for operating. Our cost of operating is what we pay the university for rent and utilities to operate on campus, which the total is \$166,000.00. We also received a little discount for this year since this last year the total was \$170,000.00. Keep these numbers in mind. For programming council spent, \$3,000.00 for hospitality nonfood related items, \$166.98 for hospitality prizes, \$6,420.38 for hospitality food related items, which totaled to \$9,587.36 out of the \$11,500.00 budget requested. Next year, I am proposing we stick to \$10,000.00 non-food related items and \$1,500.00 for food items totaling to \$11,500.00 Next, we have the senate, in which for stipends the amount is \$4,475.84. This number is very low due to some of the amount going towards the board's stipend. Generally, it does not fluctuate from the budget that we approved for \$49,234.40. For supplies and services there was nothing spent. However, this year I inputted \$1,800.00 for six parking permits since not everyone drives. We can also go over budget in this area, however, if we do go over budget, we have to find money elsewhere. For hospitality nonfood related, we have to increase the start times of everyone. **J. Carmona** ask if E. Pinlac can show the senate budget for last year due to the senate not spending money. **E. Pinlac** states yes. Some of the expenses from last year have not been placed into the totals yet. **J. Carmona** states you can also show me in our one on one. **E. Pinlac** states the total for senate is inaccurate and we will look into it more. If we want to increase this year total, we can. For the board, the total did go up due to funding for H.O.P.E, retreats, and travel due to not having these expenses last year. Also, in state travel has gone from \$4,650.00 to \$21,975.00 COVID 19 scholarships went down from \$55,000.00 to \$30,000.00 assuming that we do not have another COVID 19 scholarship. Under nonfood related we are budgeting to \$88,000.00 this year due to emergency housing going up from \$25,000.00 to \$50,000.00. Stipends has also gone up to \$184,933.44 from last years \$171,116.15. Activities and events are items for seed, club, travel, and cultural graduation funding is being raised to \$55,000.00. Which, we might be able to reduce. Also, for your in



inputted \$12,000.00; however, I will be going over these numbers with M. Maamou. Also, last fall we only spent \$200.00. For spring, I inputted the total for \$15,000.00. For seed funding it is \$1,000.00. Cultural graduation is set for \$15,000.00 a year and we support four groups. For travel we are not sure if it will be allowed, in which we might decrease the number. **J. Carmona** ask how will we get an accurate interpretation of how much of the budget can we spent for an event? **E. Pinlac** states you would have to talk to K. Disharoon, Doris or myself who have access to a report like this. In which, we will go over the document with you. If you would like I can send you the template for the senate that way you can keep track of your expenses and later go over it with Kris or myself. I know it can be complicated due to having it be manual. If you have any questions, please feel free to reach out to me.

41:13

E. INFORMATION ITEM - Emergency Rental Assistance Presentation

The Executive Committee will be informed on the Emergency Rental Assistance by guest speaker, Bronte Kuehnis.

B. Kuehnis states thank you everyone for allowing me to be here today. My name is Bronte Kuehnis, and I am a program assistant for tenant's right



we have a lot of flexibility to obtain that proof. As well as, proving housing instability or showing a house income of no more than 80% of the area medium income. **J. Carmona** ask how will students qualify being residents of Alameda County? **B. Kuehnis** states due to students living in Alameda County, they would apply using our portal. We also measure people's income in the application using HUD, in which applicants put their untaxed income. We can also verify the income already if the applicant is receiving any public assistance. Also note that student financial assistance does not count towards an applicant's income. Applicants have to be behind on their rent in order to qualify for this program. We also want to make it clear that any undocumented people can still apply under this program. Below are a few documents that we are requesting, proof of identity, income, and residency. In which, we will accept valid driver's license, California ID, marriage documents, passports, school documents or employee card for proof of identity. For proof of income, one must show recent paychecks, IRS tax forms, earning statements, current bank account statements, salary report, and signed attestation from employer. Lastly, for proof of residency one must show the lease agreement, official letter from third party with name and address, government issued library card, or utility statements. We also have paper applicants available in any applications and can send the application through the mail. If anyone is having difficulties with the applicant, we can assist them directly. Upon the application being submitted, we generate a score for them, in which depending on their score we start to verify the documents that were submitted to us in order to send to CBO partners to be approved first. Then we receive approval from the Raza, once approved we cut the tenant or applicant a check. Also, the eviction moratorium states that no one can get kicked out due to not paying their rent, unless under extremely rare circumstances. This law will remain in affect until sixty days after the ban is lifted.

Motion to extend the meeting by ten minutes by **A. De Leon**, second by **K. Dhillon**, motion **CARRIED**.

B. Kuehnis states many people are finding it difficult to pay rent due to COVID 19. We are encouraging folks to pay for their basic needs items instead of paying for rent. As I have mentioned if you pay your rent on time you will not qualify for this program. We also know that many people did not know their eviction rights and left their homes due to fear. We are trying to conduct as many outreach events as possible in order to prevent people from going through these situations. We are seeing many illegal lockouts and harassment from landlords and habitual issues. We try to inform residence when these issues occur and often times offer



on tenants and landlords can be sued. I will also provide our contact information in order for you to share with your students. **E. Pinlac** ask if **B. Kuehnis** is connected with H.O.P.E on campus. I would like to connect you with them. **J. Carmona** states I am curious if you have any statistics for students. **B. Kuehnis** states I know we have received about 5,000 applicants from students around UC Berkeley. In which, we found out that many of these students moved out at the end of the semester, which disqualifies them for the assistance program. If we do receive applicants from East Bay students hopefully, we can work with them in order to avoid this error. **J. Carmona** states thank you I just wanted to receive a general idea in order to know if the program is overloaded with request. As well as, saving spots for those more in need. **B. Kuehnis** states definitely promote this program, the more applicants the better. This is being extended for a longer period of time and this is the most funding we have received. **A. De Leon** states thank you Bronte for sharing this information. We will definitely promote this to students.

1:04:34

F. DISCUSSION ITEM - **Executive Vice President/Chief of Staff Bonus Stipend**

The Executive Committee will discuss the bonus stipend for the Executive Vice President and Chief of Staff.

A. De Leon states discussion item is being brought up due to how much work goes into being executive vice president. We have also ensured to start some of the board earlier in the year. This bonus stipend would be specifically towards **K. Dhillon** and not the position itself due to how much work and knowledge **K. Dhillon** has. We want to open this discussion up for this committee in order to receive your input. **J. Carmona** ask this will just be for this academic school year? **K. Dhillon** states yes. Going forward the executive vice president position stipend will continue the same. If we believe the executive vice president in the future should receive a higher stipend, we can increase the amount. **J. Carmona** ask where is the money going to be allocated from somewhere else? Or will the President receive a lower stipend due to a discussion we were having prior? **K. Dhillon** states we cannot lower the amount of anyone's stipend to increase another. I am not sure where that logic came from. This allocation will come from the ASI budget. **J. Carmona** states I agree that you deserve the new stipend amount. However, I believe next year there will be an issue due to it being about money. I know **M. Maamou** did not feel confident about the decision, especially when it is going to be her and **E. Pinlac** reallocating the money.



stipend. I believe there is a very specific circumstances of why this is being considered. However, I can also see this becoming an issue for the future.

Motion to extend the meeting by eight minutes by **A. De Leon**, second by **K. Dhillon**,



X. **ADJOURNMENT at 3:23 PM**

Minutes reviewed by:

President/CEO & Chair

Name: Anjelica de Leon



Euridice Pamela Sanchez-Martinez (Jun 18, 2021 11:46PDT)

Minutes reviewed on:

6-9-2021

Date:

